

2015 – 2016 VERIFICATION WORKSHEET 6 Household Resources

United Tribes Technical College
Financial Aid Office
3315 University Drive
Bismarck, ND 58504
701-255-3285 - phone
701-530-0611 – fax
FinancialAid@uttc.edu

Your 2015-2016 FAFSA was selected for a review process called verification. The law states that before awarding Federal Student Aid, we are required to confirm certain information that you reported on your FAFSA. This worksheet must be completed and any required documents or processes completed before an award letter will be sent to you. If you have questions regarding verification, please contact the UTTC Financial Aid Office as soon as possible so that your financial aid will not be delayed.

A. Student Information (required)

Student's Last Name	Student's First Name	M.I.	Student's Social Security Number
Student's Street Address (include apartment #)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone #			Student's Cell Phone #

B. Family Household Information (required)

List the people in your household to include:

- Yourself, the student.
- For dependent students (those who needed to include parent data on FAFSA):
 - ✓ Your parent(s) (even if they are not married but living in the same household or a stepparent) even if you don't live with your parent(s).
 - ✓ Your parent(s) other children if your parent(s) provide more than half of their support from July 1, 2015-June 30, 2016, or if the other children would be required to provide parental information if they were completing the FAFSA. Include children who meet either of these standards, even if they do not live with your parent(s).
 - ✓ Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2016.
- Yourself, the student.
- For independent students (only those who were NOT required to provide parental data on the FAFSA):
 - ✓ You and your spouse, if you are married.
 - ✓ Your children, if you provide more than half of their support from July 1, 2015-June 30, 2016, or if the child would be required to provide your information if they were completing a FAFSA for 2015-2016. Include children who meet either of these standards, even if they do not live with you.
 - ✓ Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2016.

If more space is needed, attach a separate page with the identical information as below.

Full Name	Age	Relationship	College Attending	Enrolled at least half time?
Missy Jones (example)	18	Self	Central University	yes

C. TAX RETURN FILERS – Dependent Student/Parents or Independent Student/Spouse.

All applicants must provide a copy of their IRS Form W-2 for each source of employment income received for tax year 2014 to verify other untaxed income that was not transferred using the IRS Data Retrieval Tool or that did not appear on an IRS Tax Return Transcript.

1. **Instructions for use of Data Retrieval Tool:** If you have **FILED**, follow these instructions. *Go to FAFSA.gov, log in to the Student’s FAFSA record, select “Make FAFSA Corrections,” and navigate to the Financial Information section. Select none of the above.* This will navigate you to the IRS website where you may transfer data from the IRS directly. **Be sure to use the exact address on your 2014 tax return.** (Be sure to sign and submit FAFSA.)
2. **Instructions if you are unable to use the Data Retrieval Tool:** You must order an **IRS Tax Return Transcript** from www.irs.gov or you may call 1-800-908-9946 to order by phone. (Note: if you filed a paper return, the tax return transcript may take up to eight weeks for the IRS to process.)

D. TAX RETURN NON-FILERS – Dependent Student/Parents or Independent Student/Spouse

The applicant must submit a “Verification of Nonfiling Letter” from the IRS indicating that the tax filer did not file a 2014 IRS income tax return. A request to the IRS for a Verification of Nonfiling Letter can be made using the IRS “Get Transcript Online” tool at www.irs.gov/Individuals/Get-Transcript or by submitting IRS Form 4506-T and checking box 7.

1. **Instructions for Dependent Student/Parent or Independent Student/Spouse:** If neither listed has income, please list all employers and the amount earned from each in 2014. Attach all W-2 forms issued from employers. *List every employer and amount even if they did not issue a W-2.*

Name of Non-Filer	Employers Name	2014 Amount Earned

E. FOOD STAMP BENEFITS – Did anyone in your household receive Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) anytime during 2014 and or 2015? Yes No

F. CHILD SUPPORT PAID and/or Received – If you or anyone listed in the household has paid child support, please complete the table below in its entirety. List the actual amount of any child support received in 2014 for the children in your household. **Do not include** foster care payments, adoption payments, or any amount that was court-ordered but not actually paid.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name and Age of Child for Whom Support Was Paid	Amount of Child Support Paid in 2014

G. Payments to tax-deferred pension and retirement savings

List any payments (direct or withheld from earnings) to tax-deferred pension and retirement savings plans (e.g., 401(k) or 403(b) plans), including, but not limited to, amounts reported on W-2 forms in Boxes 12a through 12d with codes D, E, F, G, H, and S.

Name of Person Who Made the Payment	Total Amount Paid in 2014

H. Housing, food, and other living allowances paid to members of the military, clergy, and others

Include cash payments and/or the cash value of benefits received.

Do not include the value of on-base military housing or the value of a basic military allowance for housing.

Name of Recipient	Type of Benefit Received	Amount of Benefit Received in 2014

I. Veterans non-education benefits

List the total amount of veterans non-education benefits received in 2014. Include Disability, Death Pension, Dependency and Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.

Do not include federal veteran’s educational benefits such as: Montgomery GI Bill, Dependents Education Assistance Program, VEAP Benefits, Post-9/11 GI Bill

Name of Recipient	Type of Veterans Non-education Benefit	Amount of Benefit Received in 2014

J. Other untaxed income

List the amount of other untaxed income not reported and not excluded elsewhere on this form. Include untaxed income such as workers’ compensation, disability, Black Lung Benefits, untaxed portions of health savings accounts from IRS Form 1040 Line 25, Railroad Retirement Benefits, etc.

Do not include any items reported or excluded in A – D above. In addition, do not include student aid, Earned Income Credit, Additional Child Tax Credit, Temporary Assistance to Needy Families (TANF), untaxed Social Security benefits, Supplemental Security Income (SSI), Workforce Investment Act (WIA) educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion, or credit for federal tax on special fuels.

Name of Recipient	Type of Other Untaxed Income	Amount of Other Untaxed Income Received in 2014

K. Money received or paid on the student’s behalf

List any money received or paid on the student’s behalf (e.g., payment of student’s bills) and not reported elsewhere on this form. Enter the total amount of cash support the student received in 2014. Include support from a spouse (if married) and/or parent whose information was not reported on the student’s 2015–2016 FAFSA, but do not include support from a parent whose information was reported. For example, if someone is paying rent, utility bills, etc., for the student or gives cash, gift cards, etc., include the amount of that person’s contributions **unless the person is the student’s parent whose information is reported on the student’s 2015–2016 FAFSA**. Amounts paid on the student’s behalf also include any distributions to the student from a 529 plan owned by someone other than the student or the student’s parents, such as grandparents, aunts, and uncles of the student.

Purpose: e.g., Cash, Rent, Books	Amount Received in 2014	Source

Additional information:

So that we can fully understand the student’s family’s financial situation, please provide below information about any other resources, benefits, and other amounts received by the student and any members of the student’s household. This may include items that were not required to be reported on the FAFSA or other forms submitted to the financial aid office, and include such things as federal veteran’s education benefits, military housing, SNAP, TANF, etc.

If more space is needed, provide a separate page with the student’s name and ID number at the top.

Name of Recipient	Type of Financial Support	Amount of Financial Support Received in 2014

Comments:

H. CERTIFICATION AND SIGNATURE

I certify that all of the information reported on this worksheet is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

 Student’s Signature (Required) _____
 Date

 Parent Signature (Required for Dependent Students) _____ Date
 Or
 Spouse Signature (Required for Independent Students if applicable)