

2015-2016 VERIFICATION WORKSHEET 1 Standard Verification

United Tribes Technical College
Financial Aid Office
3315 University Drive
Bismarck, ND 58504
701-255-3285 - phone
701-530-0611 – fax
FinancialAid@uttc.edu

Your 2015-2016 FAFSA was selected for a review process called verification. The law states that before awarding Federal Student Aid, we are required to confirm certain information that you reported on your FAFSA. This worksheet must be completed and any required documents or processes completed before an award letter will be sent to you. If you have questions regarding verification, please contact the UTTC Financial Aid Office as soon as possible so that your financial aid will not be delayed.

A. Student Information (required)

Student's Last Name	Student's First Name	M.I.	Student's Social Security Number
Student's Street Address (include apartment #)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone #			Student's Cell Phone #

B. Family Household Information (required)

List the people in your household to include:

- Yourself, the student.
- For dependent students (those who needed to include parent data on FAFSA):
 - ✓ Your parent(s) (even if they are not married but living in the same household or a stepparent) even if you don't live with your parent(s).
 - ✓ Your parent(s) other children if your parent(s) provide more than half of their support from July 1, 2015-June 30, 2016, or if the other children would be required to provide parental information if they were completing the FAFSA. Include children who meet either of these standards, even if they do not live with your parent(s).
 - ✓ Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2016.
- Yourself, the student.
- For independent students (only those who were NOT required to provide parental data on the FAFSA):
 - ✓ You and your spouse, if you are married.
 - ✓ Your children, if you provide more than half of their support from July 1, 2015-June 30, 2016, or if the child would be required to provide your information if they were completing a FAFSA for 2015-2016. Include children who meet either of these standards, even if they do not live with you.
 - ✓ Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2016.

If more space is needed, attach a separate page with the identical information as below.

Full Name	Age	Relationship	College Attending	Enrolled at least half time?
Missy Jones (example)	18	Self	Central University	yes

C. TAX RETURN FILERS – Dependent Student/Parents or Independent Student/Spouse.

- 1. Instructions for use of Data Retrieval Tool:** If you have **FILED**, follow these instructions. *Go to FAFSA.gov, log in to the Student’s FAFSA record, select “Make FAFSA Corrections,” and navigate to the Financial Information section. Select none of the above.* This will navigate you to the IRS website where you may transfer data from the IRS directly. **Be sure to use the exact address on your 2014 tax return.** (Be sure to sign and submit FAFSA.)
- 2. Instructions if you are unable to use the Data Retrieval Tool:** You must order an **IRS Tax Return Transcript** from www.irs.gov or you may call 1-800-908-9946 to order by phone. (Note: if you filed a paper return, the tax return transcript may take up to eight weeks for the IRS to process.)

D. TAX RETURN NON-FILERS – Dependent Student/Parents or Independent Student/Spouse

- 1. Instructions for Dependent Student/Parent or Independent Student/Spouse:** If neither listed has income, please list all employers and the amount earned from each in 2014. Attach all W-2 forms issued from employers. *List every employer and amount even if they did not issue a W-2.*

Name of Non-Filer	Employers Name	2014 Amount Earned

E. FOOD STAMP BENEFITS – Did anyone in your household receive Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) anytime during 2014 and or 2015? Yes No

F. CHILD SUPPORT PAID – If you or anyone listed in the household has paid child support, please complete the table below in its entirety.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name and Age of Child for Whom Support Was Paid	Amount of Child Support Paid in 2014

G. CERTIFICATION AND SIGNATURE

I certify that all of the information reported on this worksheet is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student’s Signature (Required)
Date

Parent Signature (Required for Dependent Students)
Or
Spouse Signature (Required for Independent Students if applicable)

Date